

## **RULES FOR USE OF SEWARD COUNTY COURTHOUSE GROUNDS**

1. Use of the courthouse grounds requires submission of an application and approval of the Board of Commissioners after consideration at a public meeting. The application shall be signed by the responsible party and will include an acknowledgment of responsibility for the payment for any damages occurring to the courthouse grounds during the event.
2. The courthouse grounds shall not be used for any unlawful purpose.
3. The use of the courthouse grounds shall not interfere with normal county government operations or with normal public access to the courthouse during business hours (Monday through Friday, 8:00 a.m. until 5:00 p.m.)
4. Nothing shall be placed on or attached to the courthouse grounds or building that could be harmful to grass, trees, statues, or sprinkler system, including placing stakes in the lawn unless previously approved by the Board of Commissioners.
5. The applicant is responsible for cleaning the courthouse grounds and returning it to its pre-event condition immediately after the event.
6. Any individual or group using the courthouse grounds is encouraged to provide the County with proof of an insurance liability policy naming Seward County as an additional insured in an amount of at least \$1 million.
7. Any individual or group using the courthouse grounds shall be responsible to reimburse the County for any and all damages occurring during the event.
8. The Board of Commissioners reserves the right to refuse use of the courthouse grounds for any event that may compromise the security of the courthouse or the safety of courthouse employees or the general public.
9. Only vehicles with turf tires allowed on the lawn. (No cars or trucks.)
10. Only events that are advertised as being open to the public, without advance registration required, will be approved.
11. Violation of any of these rules may cause for the County to deny an application for future use of the courthouse grounds by the same group or individual.
12. No electricity will be supplied by the county and diverting electricity from county property is prohibited.
13. No alcohol is permitted on or around courthouse grounds.

*Adopted by the Seward County Board of Commissioners the 19<sup>th</sup> day of September, 2023.*